**哈尔滨工业大学研究生课程重修申请表（不重新参加课程学习）**

**Application Form for Course Retaking (Exemption from attending the course again)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **所在院系****School** |  | **姓名****Name** |  | **学号****Student No** |  |
| **课程名称****Course Name** |  | **课程编号****Course No.** |  | **课程类别****Course Type** |  |
| **重修次数****The Times of Retaking** |  |
| **注意：重修或改修后仍有两门次课程考核不合格者，将被取消学籍。****重修课程考核合格后，在研究生成绩单中按实际成绩记载，并标记“重修”。****Note：**The academic registration will be cancelled if you still fail in 2 courses or one course twice after retaking or changing the course. After passing the course, the result will be truly recorded on the transcript with a mark of ‘retaking’. |
| 重修原因Reason  |   申请人 Signature of the Applicant：   **年(Y) 月(M) 日(D)** |
| 是否完成课程学习Have you completed all the course study before？ | 是 Yes □ 否 No □  任课教师（签字）Signature of the Lecture：  年(Y) 月(M) 日(D) |
| 导师意见Comment of Supervisor |  导师签字 Signature of the Supervisor：  年(Y) 月(M) 日(D) |
| 院系意见Comment of the School | 审核人签字： Signature 院（系）盖章： Seal 年(Y) 月(M) 日(D) |

**注：此表签字盖章后送至师生服务中心（化学楼1楼）研究生院窗口。**

**Note: Please hand in this form to Graduate School Window at Faculty & Student Service Center (1st floor of Chemistry Building).**